



REDDING SCHOOL OF THE ARTS
WHERE EDUCATION AND THE ARTS CONNECT

Redding School of the Arts
California Nonprofit Benefit Corporation
Adopted Board Meeting Minutes

Tuesday, March 14, 2023

Open Session: 5:45 p.m.

Meeting called to order by Presiding Officer Jean Hatch at 5:45 p.m.

Roll Call/Establish Quorum:

Jean Hatch, President	<u> X </u>
Jonathan Sheldon, Vice President	<u> X </u>
Lisa Stewart, Treasurer	<u> X </u>
Tiffany Blasingame, Secretary	<u> X </u>
Daria O'Brien, Community Member	<u> X </u>
Antonio Cota, Community Member	<u> AB </u>

Additional Non-Voting Participants

Lane Carlson, Executive Director	<u> X </u>
Wendy Sanders, Special Ed Director	<u> X </u>
Carol Wahl, Principal	<u> X </u>
Sophia Zaniroli, Vice Principal/Teacher	<u> X </u>
Robyn Stamm, Business Serv Provider	<u> X </u>
Rebecca Lahey, Staff Liaison	<u> X </u>

Board Recorder: Adel Morfin

Onsite Guests: Margaret Johnson, David Skinner, and Jordan Valenzuela

DIRECTORS REPORT:

- **Lane Carlson:**

Reported that Admin had finished conducting interviews for a High School Social Studies teacher next year. Lane attended and helped judge the Lions Club Speech Contest on 3/4/23. He believes this would be a good experience for RSA and plans to open up the opportunity for interested high school students to participate. He also plans to be a guest judge for Shasta College's upcoming speech competition as well.

Lane attended Simpson's Advisory Board Meeting on 3/8/23. The purpose of the meeting was to provide community input for Simpson University's Teacher Credential, Administrative Credential, and Master of Arts degrees programs. Lane reported on the new internship program, upcoming paraprofessionals training in Aug, and new Special Education Credentialing program coming Fall of 2024.

3/9/2023 Lane attended an admin training in Woodland for World Math Collaborative Grant through SCOE. RSA will be working with Chrysalis Charter School on a focused lesson study that will ultimately help improve student achievement.

Lane reported meeting with elective staff yesterday to discuss planning goals for next school year. Some of the areas to focus on include elective class schedules for younger grades, grade spans, and planning for intentional growth using arts standards. Lane also met with elective staff for input on the Arts, Music & Instructional Materials Discretionary Block Grant expenditure plan.

Lane reported Mike Mangas, of KRCR-TV, will be onsite tomorrow as Principal for the Day. SCOE's Principal for a Day Program exists to give community leaders' perspective into the daily life of a school administrator and witness the many opportunities for students in Shasta County.

PRINCIPAL REPORT:

- **Carol Wahl:**

Reported RSA's Open House and Celebration of the Arts on 3/8 was well attended and organized. Teachers completed NWEA testing last month and are now working on report cards.

Annual intent to return communication has gone out and information is being collected in preparation for next school year. The 7th graders will be attending Hairspray the Musical on Thursday in Sacramento. The 6th and 8th grade students will be attending their annual school camps next week.

VICE PRINCIPAL REPORT:

- **Sophia Zaniroli:**
Nothing to report at this time

STAFF LIAISON REPORT:

- **Rebecca Lahey:**
Reported Mrs. Thomas's middle schoolers celebrated National Pi Day: 3.14. Mrs. Thomas rewarded one student winner, per class period, who could recall the most numbers for Pi to throw a pie in her face.
Rebecca reported the primary grades have been busy rehearsing for the upcoming Frog & Toad performance. The performance will be held Thursday at 6:00 p.m.

GOVERNING BOARD REPORT:

- **Jean Hatch:** Reported attending Open House last week and having enjoyed the student performances.
- **Tiffany Blasingame:** Updated the board on the Executive Director Evaluation Committee progress. She reported the committee has sent out the Executive Director Survey Form to all staff. The survey will be open from 3/14 – 3/22 to allow staff to provide feedback. The committee plans to meet on 4/3 to consolidate all the data received in preparation for the May board meeting.
- **Jonathan Sheldon:** Nothing to report at this time
- **Lisa Stewart:** Nothing to report at this time
- **Daria O'Brien:** Nothing to report at this time

GOVERNING BOARD CORRESPONDENCE:

- No correspondence at this time.

PUBLIC FORUM:

Hearing of persons desiring to address the Board on a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).

- No Comments

CONSENT AGENDA:

Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.

It is understood that the Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- 1.1 Approve 2/14/2023 Governing Board Minutes
- 1.2 Approve February 2023 Warrants
- 1.3 Approve Art Education Month Resolution – March 2023
- 1.4 Approve Attendance Clerk Job Description – 2nd Read
- 1.5 Approve Attendance Clerk Calendar – 2nd Read
- 1.6 Approve 2023/24 Elementary & High School Instructional Calendars – 2nd Read
- 1.7 Approve Amended 2022/23 Classified Salary Schedule Effective 7/1/2022

Daria O'Brien moved to approve items on the consent agenda as listed, seconded by Jonathan Sheldon. Vote 5 Ayes: 0 Nays.

Call for Requests from the Audience to Speak to Any Item on the Agenda:

The regular agenda includes those individual items to be discussed by the Board. Some of those items may also require action or approval by the Board. Members of the public will have the opportunity to address the Board on any item at the time that particular item is discussed by the Board, and prior to any action taken by the Board. Individual speakers will be allowed three (3) minutes to address the Board.

- No Comments

DISCUSSION/ACTION AGENDA:

2.1 Discussion: Finance Committee Meeting Update

Lisa Stewart reported the Finance Committee met on 2/27 & 3/6 to review the 2nd Interim Budget, budget assumption, revenue, ADA, and MYP She stated the budget looks favorable in part due to restricted funds.

She stated the committee recommends the board review K-12 certificated salaries as part of future planning needs in order to stay competitive as we work to expand the high school.

The Finance Committee reviewed all the financial reports and recommended the board adopt the 2nd Interim Budget and MYP.

2.2 Discussion/Action: 2022/23 Second Interim Budget & MYP

Robyn Stamm reviewed the budget comparison of revenues and expenditures between 1st interim and 2nd interim.

She reported revenues are higher and expenditures are less when compared to 1st interim.

She reported RSA had a total net increase in fund balance of \$515K at 2nd interim due to restricted funds and \$326K reported decrease in unrestricted funds. The reported decrease was related to \$840K in reserved PPP funds for the high school, of which RSA spent \$770K last year. Some related unforeseen services/operating expenses also include the portables, engineering costs, increased legal fees, and utilities.

Robyn reviewed budget variances related to revenues. She reported additional \$39K in LCFF revenue due to higher unduplicated count, UPK funding, and local grant funds.

She reviewed expenditure variances reporting a slight increase in salaries and services/operating expenses. However, employee benefits and supplies are down.

Tiffany Blasingame pointed out a couple discrepancies related to Enrollment & ADA Assumptions & funded LCFF ADA on the MYP spreadsheet. Robyn made note of the discrepancy and will correct the report before submitting it to the County.

Tiffany moved to approve 2022/23 Second Interim Budget & MYP as presented with said changes, seconded by Daria O'Brien. Vote 5 Ayes: 0 Nays.

2.3 Discussion/Action: Arts, Music & Instructional Materials Discretionary Block Grant

Lane Carlson reviewed the expenditure plan for the Arts, Music & Instructional Materials Discretionary Block Grant. He stated RSA is slated to receive approximately \$343K in funding over a five year period, but noted the governor may still reduce funding by 30%. The expenditure plan is a living document and subject to change based on school needs.

Lane mentioned he met with school staff, including elective staff, to get some input on possible needs. He reviewed the list of planned activities and corresponding budget with the board. Tiffany Blasingame suggested allocating some funds towards Mandarin curriculum. Lane made note of it and will add it to the plan.

Jonathan Sheldon moved to approve the Arts, Music & Instructional Materials Discretionary Block Grant, seconded by Lisa Stewart. Vote 5 Ayes: 0 Nays.

2.4 Discussion/Action: Nichols, Melburg & Rosetto Architects (NMR) High School Design Service Contract

2.4.1.1 Approve Resolution No. 2022-23-02 for Representation & Authorization of Executive Director in Design Process of New High School Campus/Classrooms

The agenda item was tabled for future discussion. No action was taken by the board.

2.5 Discussion/Action: 2023/24 General Extra Duty Stipend Salary Schedule

Lane Carlson introduced a new a \$5,000 High School Dual Enrollment Coordinator Stipend to the General Extra Duty Stipend Salary Schedule, effective 7/1/2023. He reported having interviewed a qualified candidate to fill the 2023/24 High School Social Studies Teacher next year. The candidate comes with lots of experience and understands the dual enrollment process and logistics, as well as all the job responsibilities that come with being a High School Dual Enrollment Coordinator.

Lane reported having used other stipends as a guide and considered the amount of work involved to determine the annual stipend amount.

Tiffany Blasingame moved to approve the 2023/24 General Extra Duty Stipend Salary Schedule as presented, seconded by Daria O'Brien. Vote 5 Ayes: 0 Nays.

2.6 Discussion/Action: Directions to the Finance Committee for 2023/24 Annual Budget Development

Lane Carlson reviewed the proposed directions to the Finance Committee with the board. The finance committee will use the information to draft the annual budget which will be presented to the board for final adoption in June. Tiffany Blasingame stated having read some new legislation that may impact how ADA is funded. Robyn Stamm said she would look into it. Wendy Sanders asked the board to review certificated special education salaries for competitiveness.

Daria O'Brien moved to approve the Directions to the Finance Committee for 2023/24 Annual Budget Development, seconded by Jonathan Sheldon. Vote 5 Ayes: 0 Nays.

2.7 Discussion/Action: Injury & Illness Prevention Plan - Amended

The agenda item was tabled until next month, pending further review of 3/14 guidelines from the state. No action was taken by the board.

2.8 Discussion: High School Dual Enrollment Coordinator Stipend Job Description – 1st Read

Lane Carlson reviewed the High School Dual Enrollment Coordinator Stipend Job Description draft with the board. A final draft will be provided to the board next month for approval.

2.9 Discussion/Action: Personnel Updates

New Hires:

- Priscilla Cortez – 2/16/2023 Lunch/Recess Paraprofessional
- Sean Stack – 2/17/2023 SpEd Paraprofessional
- Madison Koerperich – 2023/24 High School Social Studies Teacher

Employment Correction

- Julie York – 2/1/2023 Paraprofessional (Substitute)

Release from Employment:

- Elijah Brown – 2/17/2023 Custodian

Lane Carlson reviewed the list of personnel with the board. He reported on the employment correction related to Julie York. She was misclassified as a permanent employee last month, but after further clarification RSA found that she should have been classified as a substitute employee instead due to PERS regulations.

Lisa Stewart moved to approve the personnel updates as listed, seconded by Tiffany Blasingame. Vote 5 Ayes: 0 Nays.

Final Meeting Comments:

The board discussed the potential for a Special Meeting on 3/21/2023 to review the Nichols, Melburg & Rosetto Architects (NMR) High School Design Service Contract.

ADJOURNMENT:

Meeting adjourned at 6:48 p.m.

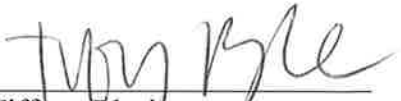
NEXT SPECIAL MEETING:

Date: Tuesday, March 21, 2023
Time: 12:00 p.m.
Location: Redding School of the Arts/ Room 35
955 Inspiration Place
Redding, CA 96003


NEXT REGULAR MEETING:

Date: Tuesday, April 4, 2023
Time: 5:45 p.m.
Location: Redding School of the Arts/Community Room
955 Inspiration Place
Redding, CA 96003

Governing Board Minutes Respectfully Submitted,



Tiffany Blasingame
RSA Governing Board Secretary



Board Approval Date